

Service Learning Reflection Rubric

Criteria	Ratings				Pts
Attendance	3 pts Excellent Complete attendance information at a campus-sponsored event is provided and verified where applicable.	2 pts Good Complete attendance information of an event is provided but could not be verified as it was not campus-sponsored. It was given prior approval.	1 pts Fair Incomplete attendance information is provided or the non-campus sponsored event was not approved in advance.	0 pts Poor No attendance information is provided.	/ 3 pts

Criteria	Ratings				Pts
Introductory Paragraph	3 pts Excellent The first paragraph contains attendance information and identifies the organization the author did the service for, explains why the organization exists, and engages the reader with specific details regarding the organization.	2 pts Good The first paragraph contains attendance information and identifies the organization the author did the service for and explains why the organization exists.	1 pts Fair In addition to attendance information, the first paragraph does not identify the organization the author did the service work for or why the organization exists.	0 pts Poor The first paragraph fails to even identify the organization sponsoring the service project at all.	/ 3 pts

Criteria	Ratings				Pts
Description of Service Learning 	3 pts Excellent The second paragraph describes 3 or more of the following: a description of the experience, the authors role at the site, the skills used in that role and why they chose it.	2 pts Good The second paragraph describes at most 2 of the following: a description of the experience, the authors role at the site, the skills used in that role and why they chose it.	1 pts Fair The second paragraph describes only 1 of the following: a description of the experience, the authors role at the site, the skills used in that role and why they chose it.	0 pts Poor The second paragraph does not describe the service event at all.	/ 3 pts
Service reflection view longer description	3 pts Excellent The 3rd paragraph fully engages the reader by discussing at least 3 of the questions with significant details and specific supporting examples.	2 pts Good The 3rd paragraph discusses at least 2 of the questions with satisfactory detail.	1 pts Fair The 3rd paragraph addresses at least 1 of the questions with satisfactory detail.	0 pts Poor The 3rd paragraph does not address any of the provided questions.	/ 3 pts

Criteria	Ratings				Pts
Connections view longer description	3 pts Excellent The 4th paragraph makes 2 clear connections between the service learning experience and the UN Global Sustainability Goals, Catholic Social Teaching, the mission statement of the college, or the author's field of study using supporting details and examples.	2 pts Good The 4th paragraph makes a clear connection between the service learning experience and the UN Global Sustainability Goals, Catholic Social Teaching, the mission statement of the college, or the author's field of study using supporting details and examples.	1 pts Fair The 4th paragraph makes a connections but provides no examples or details.	0 pts Poor The 4th paragraph makes no connections.	/ 3 pts

Criteria	Ratings				Pts
Conclusion	3 pts Excellent The conclusion is a separate paragraph that thoroughly explains how the author has been impacted by participation in the experience and includes specific examples and supporting details.	2 pts Good The conclusion is a separate paragraph that satisfactorily addresses how the author has been impacted by the participation in the experience but provides no examples or details.	1 pts Fair The conclusion is not a separate paragraph and/or does not indicate how the author has been impacted by participation in the service.	0 pts Poor The reflection just ends with no indication of the impact of service.	/ 3 pts
Timeliness	3 pts On Time The reflection was submitted on time.	2 pts Late The reflection was submitted up to 1 week late	1 pts Later The reflection was submitted more than 1 week late but less than 2 weeks late.	0 pts Latest The reflection was submitted more than 2 weeks after the due date.	/ 3 pts

Criteria	Ratings				Pts
Language/Mechanics	3 pts Excellent Author makes no errors in grammar and/or spelling that distracts the reader from the content.	2 pts Good Author makes one or two errors in grammar and/or spelling that distracts the reader from the content.	1 pts Fair Author makes more than 3 errors in grammar and/or spelling that distracts the reader from the content.	0 pts Poor Author makes so many errors in grammar and/or spelling that the author's meaning is unclear.	